Allen Duffy 6-12-18

City of Elgin
P.O. Box 128 - 180 N. 8th Ave. - Elgin, OR 97827
Voice :(541)437-2253 Fax :(541)437-0131

NOTICE

City of Elgin Oregon City Council to Conduct:
Regular Council Meeting

When: Tuesday June 12th, 2018: Council Meeting 7:00pm
Where: Elgin City Hall, 180 Nth 8th Street, Elgin, Oregon 97827
For More Information, Please Contact Brock Eckstein, City Administrator/Recorder, at (541) 437-2253 or cityadm@cityofelginor.org.

MEETING AGENDA 7:00pm:

- 7:00pm Call to Order and Flag Salute
- Roll Call:

Councilor West____ Councilor Shaffer____ Councilor Burgess____ Councilor Warren____ Councilor Reed____
Councilor Hallgarth____ Student Councilor Martin____ Mayor Duffy____

- Revise/Approve Agenda
- Citizens May Speak About Items on the Current Agenda IF Called Upon at This Time

REPORTS

- Law Enforcement - UC Sheriff Department
- Ordinance Officer – Alex Duffy
- Municipal Court – Laura Eckstein
- Ambulance – Kevin Silvernail
  - Public Safety – Mayor Duffy/Councilor West and Warren
- Public Works – Director Larman,
  - Councilors Burgess/Reed
- Engineer's Report - JUB
- Parks and Rec – Bryan Jungling
- Library – Michele Timmons
- Planning Commission – Brock Eckstein
- Administrator – Brock Eckstein
  - Administration – Councilors Warren/Hallgarth
- Opera House – Councilors Shaffer
- Union County Chamber – Bob Kavanaugh
- Chamber – Admin. Eckstein/Councilor Hallgarth
- Lions Club – Mayor Duffy/Admin. Eckstein
- Stampeders – Councilor Burgess
- Women's Service Club – Councilor Warren
- Museum – Councilor Reed
- Rail Road – David Arnold
- Economic Development – Mayor Duffy
- Student Council – Ryan Martin

OLD BUSINESS

Executive Session 192.660(2)(e) To conduct deliberations with persons you have designated to negotiate real property transactions.

NEW BUSINESS

Executive Session 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with-regard to-current litigation or litigation likely to be filed.

Cowboys and Angels

Resolution 8 (2018) - A RESOLUTION A RESOLUTION ADOPTING HEALTH INSURANCE RATES FOR FISCAL YEAR 2018/2019

Resolution 9 (2018) - A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS, IMPOSING THE TAX AND CATEGORIZING THE TAX FOR FISCAL YEAR 2018/2019

CITIZENS CONCERNS (3 Min. please sign in to speak; Council to receive information for future consideration, no decisions

made at this time you may only speak on future items you would like to see on an agenda, NOTHING ELSE. All handouts and correspondence must go through the city administrator the Wednesday prior to the meeting date by 12:01 pm before the council can receive a copy.)

THE ELGIN CITY COUNCIL RESERVES THE RIGHT TO CALL EXECUTIVE SESSIONS FOR ANY PURPOSE UNDER ORS 192.660

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to:

Brock Eckstein (541) 437-2253 City Administrator/Recorder

Elgin Activities –MAY 2018

The Union County Deputies contributed hours to the total for the month. The statistics reflect the activities for the Sheriff's Office.

HOURS	**460**	
CRIM. CITATIONS	0	
TRAFFIC CITATIONS	10	
WARNINGS	68	
ARRESTS	3	
CALLS FOR SERVICE	58	
FIELD INTERVIEWS	10	
WALK-INS	0	
REPORTS	12	
TOWS/IMPOUNDS	0	
OTHER	3	**noted with an * below**

The above hours were allocated as follows:

PATROL	**49 %**	**TRAFFIC ENFORCEMENT**	**29 %**
REPORTS	**8 %**	**INVESTIGATIONS**	**14 %**

Activities include:

Routine patrol including foot patrol, school patrol, truck route patrol, and traffic patrol
Ongoing Drug investigations and surveillance
Responded to a report of an ATV driving in town, unable to locate
Report of a suspicious male, determined not so suspicious
*DUII Conference and Training
Call for service for Identity Theft
Trespassed one subject from three properties
Welfare check on a possibly suicidal subject, subject was fine
Report of Criminal Mischief taken x 2
Call for service for a driving complaint, located and counselled driver
*Range training
Responded to a report of Assault
Arrested one subject for Driving While Suspended Misdemeanor
Call for service for a found safety deposit key
Medical Assist x 2
Found a dog at large, turned over to the ordinance officer
Assisted with a disabled vehicle
Call for service for a possible Trespass situation
Criminal Mischief I call
Responded to a call for civil questions regarding property and custody
Follow up on a juvenile assault investigation
Call for service for suspicious juveniles on longboards, deputy advised
Report from a concerned citizen of a child walking alone with a duffle bag, was a kid returning from outdoor school
Call for service for a stolen wallet out of a vehicle while reporting party was at the health clinic
Report of Theft by Deception

Responded to a report of a noise complaint, unable to locate
Evidence collection for trial
Call for Trespass, subjects notified x 2
Report of two male subjects yelling in the roadway
Call for service for cows out near the train depot
Found bike placed at the substation
Responded to a dispute regarding child custody issues
Call for service for a report of Hit & Run
Report of a fight in the street, unable to locate
Welfare Check
Arrested one subject for Criminal Trespass
Call for a stranded/disabled motorist, already being helped upon arrival
Assisted Elgin fire with Burn to Learn training
Report of a suicidal subject
MIP tobacco investigation, juvenile counselled
Call for service for a Domestic Disturbance x 2
Report of a pickup pulling a load of lumber without straps
Call for service for a "scary" individual, unable to locate
Trespassed two individuals from camping near the river
Report of a possible Truant under the bridge, unable to locate
*Trial for Assault case
Cited two juveniles for Burglary and Theft, returned property to owners
Additional stolen property recovered and returned to owner

Elgin 2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	0.00	20.00	17.50	19.00	6.00							
2	13.00	20.00	15.00	20.00	21.00							
3	10.00	15.75	23.75	15.00	40.00							
4	22.00	20.00	10.00	15.50	37.00							
5	17.50	23.00	24.00	30.00	30.25							
6	22.75	10.00	10.00	22.75	13.25							
7	17.00	9.00	16.00	18.50	10.00							
8	25.00	14.50	19.00	10.00	10.00							
9	11.50	18.00	19.25	20.00	20.00							
10	12.00	10.00	16.00	20.00	17.50							
11	17.50	18.50	21.25	11.00	18.00							
12	21.00	14.00	11.50	20.50	18.25							
13	20.25	11.00	16.00	14.00	18.00							
14	20.50	18.00	18.00	1.00	10.00							
15	12.50	24.00	21.00	16.50	1.00							
16	14.00	20.00	21.25	29.00	16.00							
17	6.50	14.00	14.00	19.00	18.25							
18	4.00	11.00	24.00	15.50	25.00							
19	10.00	20.00	21.50	18.50	10.00							
20	10.00	14.00	7.50	24.50	15.00							
21	10.00	14.00	16.50	21.00	9.00							
22	13.50	19.50	25.00	16.00	0.00							
23	15.00	17.50	23.75	10.00	15.00							
24	10.00	18.50	15.00	5.00	18.00							
25	28.50	23.00	14.50	15.00	8.00							
26	13.50	20.00	12.00	22.00	3.00							
27	10.00	13.00	13.00	22.50	1.50							
28	30.25	10.00	13.00	9.50	0.00							
29	24.00	0.00	15.50	16.50	10.00							
30	10.00	0.00	22.50	10.00	12.50							
31	3.50	0.00	11.75	0.00	28.50							
Total	**455.25**	**460.25**	**529**	**507.75**	**460**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

	420	420	420	420	420	420	420	420	420	420	420	420
Over/Shor	35.25	40.25	109.00	87.75	40.00	(420.00)	(420.00)	(420.00)	(420.00)	(420.00)	(420.00)	(420.00)

J-U-B COMPANIES THE LANGDON GROUP GATEWAY MAPPING INC.

J·U·B ENGINEERS, INC.

CITY OF ELGIN CITY COUNCIL - ENGINEERING UPDATE

June 2018

ACTIVE TASK ORDERS

Project Name	Start	End	Summary of Progress
Sewer Collection System PER	October 2017	August 2018	Review and analyze data collected by City. Incorporate data into the existing Geodatabase. Write draft report.
Indian Valley Estates	February 2018	Summer 2018	J-U-B is developing a draft scope, schedule and fee for water and sewer design.

Elgin Municipal Engineering:

- ☐ Sewer Collection System PER
  - USDA Rural Development Grant ($30k) funds and the IFA Technical Assistance Grant ($20k) funds are obligated.
  - City staff has conducted an existing condition analysis on the sewer system for approximately half the City. City crews used the City of La Grande's TV camera to inspect the City sewers. J-U-B has reviewed and analyzed this data.
  - Additional data collection is needed for the remainder of the City. J-U-B is on hold until additional data is received. The City is in the data collection process. J-U-B anticipates receiving the data mid-June at which point project progress will continue. Recommended projects will be developed once the data analysis is complete.
  - Delays from the broken CCTV equipment have threatened the CDBG application deadline of July 31. The City and J-U-B will not pursue this round of CDBG funding. J-U-B and the City are in the process of working with funding agencies to determine potential funding alternatives.
  - The City, J-U-B and Ducote Consulting will meet with Business Oregon on June 19th to discuss funding alternatives. Ducote Consulting will lead funding efforts with assistance from J-U-B.
- ☐ Indian Valley Estates
  - J-U-B is developing a scope, schedule, and fee for the design of new water and sewer utilities.
  - Road design and construction will occur once utilities are constructed.

Items of General Municipal Engineering Interest:

- ☐ None this month.

Monthly Council Report
June 2018
Library

I went to the Lions club meeting on May 28th and talked to them about the number of services the library offers to our community. The Lions Club donated $300.00 to our library for our Summer Reading Program.

Kim and I attended an Evergreen Sage Library Council meeting in Hermiston on June 1st. Topics that were discussed- They are working on an app for the Evergreen library system. Ease of access for all patrons. Some of the Cat 3 Catalogers are volunteer mentors. Issues about the current Sage system will be worked out when they do a final upgrade in September. Training for Cat 3 catalogers hasn't began due to the teaching position not being filled.

One of our Library patrons, Annette Byrd, took it upon herself to Pay for two, three week adds in The Nickel for our Riverfest Annual Book Sale on the Deck. The Book Sale will be held from 9AM- 2PM on Saturday June 16th.

Trish Yerges called to put the Book sale during Riverfest in The Observer June 7th.

Volunteer Vicki Waters covered the Library while Kim and I were away.

Summer Reading Program will be Every Thursday morning starting June 14th at 10:30 AM and continue through July 26th. We will have local members of our community coming to talk or entertain the children each Thursday.
June 14th- Bob Wiles, will entertain us with his harmonica's.
June 21st- Rock Painting
June 28th- Elkhorn Media
July 5th- Mr. Murphy
July 12th- Judi Richter African Dance & Drumming
July 19th- Opera House
July 26th- Finale Party

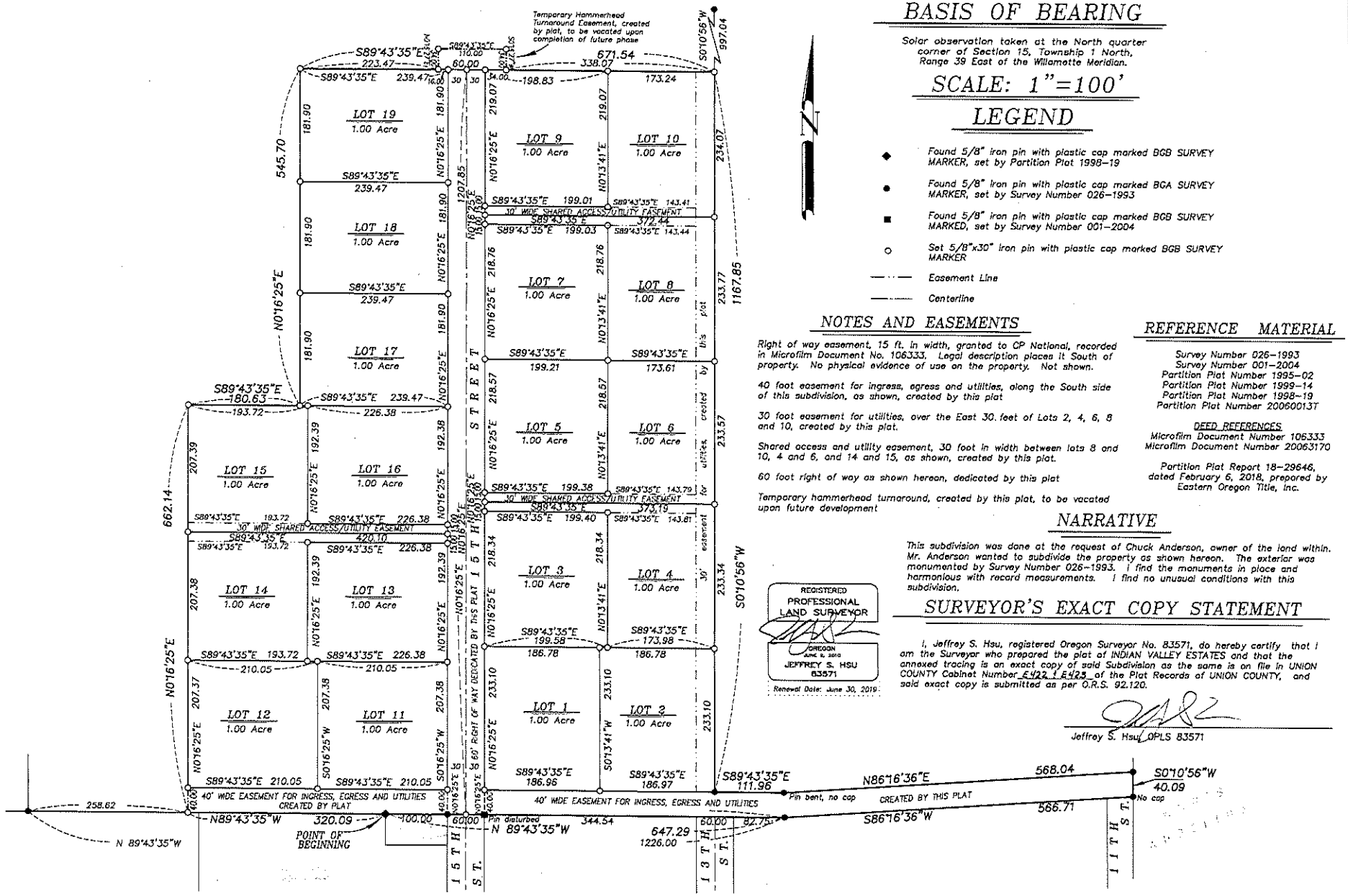
Storytime will be Every Wednesday afternoon starting June 27th at 2:30 Pm and continue through July 25th.

Folk music at the Library, staring Local artists from Joseph, Heidi Muller & Bob Webb. Will be held Wednesday evening June 20th at 6:30 PM. Everyone is invited. I posted posters in Elgin, La Grande and Wallowa County.

INDIAN VALLEY ESTATES

A Subdivision of a portion of Parcel 1 of Partition Plat Number 20060013T
Situated in the South half of Section 10, Township 1 North, Range 39 East of the Willamette Meridian, City of Elgin, Oregon

Microfilm Number 20181111T
Plat Cabinet Number E422 - E423



BASIS OF BEARING

Solar observation taken at the North quarter corner of Section 15, Township 1 North, Range 39 East of the Willamette Meridian.

SCALE: 1"=100'

LEGEND

- ◆ Found 5/8" iron pin with plastic cap marked BGB SURVEY MARKER, set by Partition Plat 1998-19
- ● Found 5/8" iron pin with plastic cap marked BGA SURVEY MARKER, set by Survey Number 026-1993
- ■ Found 5/8" iron pin with plastic cap marked BGB SURVEY MARKED, set by Survey Number 001-2004
- ○ Set 5/8"x30" iron pin with plastic cap marked BGB SURVEY MARKER
- Easement Line
- Centerline

NOTES AND EASEMENTS

Right of way easement, 15 ft. in width, granted to CP National, recorded in Microfilm Document No. 106333. Legal description places it South of property. No physical evidence of use on the property. Not shown.

40 foot easement for ingress, egress and utilities, along the South side of this subdivision, as shown, created by this plat

30 foot easement for utilities, over the East 30 feet of Lots 2, 4, 6, 8 and 10, created by this plat.

Shared access and utility easement, 30 foot in width between lots 8 and 10, 4 and 6, and 14 and 15, as shown, created by this plat.

60 foot right of way as shown hereon, dedicated by this plat

Temporary hammerhead turnaround, created by this plat, to be vacated upon future development

REFERENCE MATERIAL

Survey Number 026-1993
Survey Number 001-2004
Partition Plat Number 1995-02
Partition Plat Number 1999-14
Partition Plat Number 1998-19
Partition Plat Number 20060013T

DEED REFERENCES
Microfilm Document Number 106333
Microfilm Document Number 20063170

Partition Plat Report 18-29646, dated February 6, 2018, prepared by Eastern Oregon Title, Inc.

NARRATIVE

This subdivision was done at the request of Chuck Anderson, owner of the land within. Mr. Anderson wanted to subdivide the property as shown hereon. The exterior was monumented by Survey Number 026-1993. I find the monuments in place and harmonious with record measurements. I find no unusual conditions with this subdivision.

REGISTERED PROFESSIONAL LAND SURVEYOR
OREGON
JEFFREY S. HSU
83571
Renewal Date: June 30, 2019

SURVEYOR'S EXACT COPY STATEMENT

I, Jeffrey S. Hsu, registered Oregon Surveyor No. 83571, do hereby certify that I am the Surveyor who prepared the plat of INDIAN VALLEY ESTATES and that the annexed tracing is an exact copy of said Subdivision as the same is on file in UNION COUNTY Cabinet Number E422 & E423 of the Plat Records of UNION COUNTY, and said exact copy is submitted as per O.R.S. 92.120.

Jeffrey S. Hsu, OPLS 83571

INDIAN VALLEY ESTATES

A Subdivision of a portion of Parcel 1 of Partition Plat Number 2006001JT
Situated in the South half of Section 10, Township 1 North, Range 39 East of the Willamette Meridian, City of Elgin, Oregon

Microfilm Number 2018 1111T
Plat Cabinet Number E422 : E423

SURVEYOR'S CERTIFICATE

I, Jeffrey S. Hsu, Registered Professional Land Surveyor, hereby certify that I have surveyed and platted the land within this subdivision, being a portion of Parcel 1 of Partition Plat Number 2006001JT, situated in the South half of Section 10, Township 1 North, Range 39 East of the Willamette Meridian, City of Elgin, Oregon, the exterior being more particularly described as follows:

Beginning at the Northwest corner of Parcel 2 of Partition Plat Number 2006001JT, filed in Microfilm No. 20064515T, Slides 831 and 832, Plat Cabinet "C", plat records of Union County, Oregon, said point being an angle point in the exterior of Parcel 1 of said Partition Plat 2006001JT,

Thence: North 89°43'35" West, along the South line of said Parcel 1, a distance of 320.09 feet,

Thence: North 0°16'25" East, a distance of 662.14 feet,

Thence: South 89°43'35" East, a distance of 180.63 feet,

Thence: North 0°16'25" East, a distance of 545.70 feet,

Thence: South 89°43'35" East, a distance of 223.47 feet,

Thence: North 0°16'27" East, a distance of 34.00 feet,

Thence: South 89°43'35" East, a distance of 110.00 feet,

Thence: South 0°16'27" West, a distance of 34.00 feet,

Thence: South 89°43'35" East, a distance of 338.07 feet, to the East line of said Parcel 1,

Thence: South 0°10'56" West, along said East line, a distance of 1167.85 feet, to and angle point in the exterior of said Parcel 1,

Thence: South 89°43'35" East, along the exterior of said Parcel 1, a distance of 111.96 feet, to an angle point in the exterior of said Parcel 1,

Thence: North 86°16'36" East, along the exterior of said Parcel 1, a distance of 568.04 feet, to the West line of Hug's Addition,

Thence: South 0°10'56" West, along said West line, a distance of 40.09 feet,

Thence: South 86°16'36" West, along the exterior of said Parcel 1, a distance of 566.71 feet, to an angle point in said exterior,

Thence: North 89°43'35" West, along the exterior of said Parcel 1, a distance of 647.29 feet, to the Point of Beginning.

Containing 22.10 acres

I further certify that I made this survey and plat by order of and under the direction of the owners thereof, and that the boundary and lot corners are marked with monuments as indicated on the annexed plat, in accordance with O.R.S. 92.050 and 92.060.

Jeffrey S. Hsu, OPLS 83571
Bagett, Griffith and Blackman
2006 Adams Avenue
LaGrande, OR 97850

REGISTERED PROFESSIONAL LAND SURVEYOR
OREGON
JUNE 2, 2010
JEFFREY S. HSU
83571
Renewal Date: June 30, 2019

DECLARATION

Know all people by these presents that CHARLES E. ANDERSON, JR. and SHERI L. ANDERSON, are the owners of the land within this partition, said land being more particularly described in the accompanying Surveyor's Certificate, and have caused the same to be surveyed and platted as shown on the annexed map, and does for ourselves, our heirs and assigns hereby dedicate, donate and convey to public use forever the 60 foot wide right of way of 15th Street, and does create the 40 foot easement along the South side of this subdivision for ingress, egress and utilities, the 30 foot easement for utilities over the East 30 feet of Lots 2, 4, 6, 8 and 10, the 30 foot wide shared access and utility easement over Lots 8 and 10, the 30 foot wide shared access and utility easement over Lots 4 and 6 and the shared access and utility easement over Lots 14 and 15, all as shown on the annexed map, all in accordance with O.R.S. Chapter 92.

CHARLES E. ANDERSON, JR.

SHERI L. ANDERSON

ACKNOWLEDGMENT

State of Oregon
County of Union SS

Know all people by these presents, on this 2nd day of APRIL, 2018, before me a Notary Public in and for said State and County, personally appeared CHARLES E. ANDERSON, JR. and SHERI L. ANDERSON who are known to me to be the identical persons named in the foregoing instrument, and who acknowledged to me that they executed the same freely and voluntarily.

Notary Public for
the State of Oregon

OFFICIAL STAMP
RICK G. ROBINSON
NOTARY PUBLIC-OREGON
COMMISSION NO. 930092
MY COMMISSION EXPIRES MAY 09, 2020

Notarial seal

SURVEYOR'S EXACT COPY STATEMENT

I, Jeffrey S. Hsu, registered Oregon Surveyor No. 83571, do hereby certify that I am the Surveyor who prepared the plat of INDIAN VALLEY ESTATES and that the annexed tracing is an exact copy of said Subdivision as the same is on file in UNION COUNTY Cabinet Number E422 : E423 of the Plat Records of UNION COUNTY, and said exact copy is submitted as per O.R.S. 92.120.

Jeffrey S. Hsu, OPLS 83571

APPROVALS

Union County Surveyor

Examined and recommended for approval as per O.R.S. Chapter 92 this 31 day of MARCH, 2018.

by
Richard A. Shaver
Wallowa County Surveyor

City of Elgin

Approved this 3 day of Apr, 2018.

Brock Eckstein
City Administrator

Union County Commissioners

Approved this 18 day of April, 2018.

Donna Beverage

Steve McClure

Jack Howard

Union County Assessor / Tax Collector

I hereby certify that pursuant to O.R.S. 92.095, all ad valorem taxes and all special assessments, fees and other charges required by law to be placed upon the 2017-2018 tax roll which became a lien on the land within this Subdivision, or will become a lien during the tax year but not certified to the tax collector for collection have been paid.

by Date: 4/3/18

Cody Vavra, Union County Assessor/Tax Collector

FILING STATEMENT

Union County Clerk

State of Oregon
County of Union SS

I do hereby certify that the attached Subdivision plat was received for record on this 18th day of APRIL, 2018, at 10:00 o'clock A.M., and recorded in Plat Cabinet No. E422 : E423 Union County records. Microfilm Number 2018 1111T

Robin A. Church
Union County Clerk by Ramona Campbell, DEPUTY CLERK

City of Elgin
P.O. Box 128 - 180 N. 8th Ave. - Elgin, OR 97827
Voice :(541)437-2253 Fax :(541)437-0131

Monthly Administrator Report

Mr. Mayor and City Councilors,

- Recommendation to Award Don Edmondson 14th Street Sidewalk Project.
- Mayors Contest Winners Presentations:
  - Sierra Sauers – Poster
  - Gabby Shaffer – Essay
  - Charles Monger – Multi-Media Presentation
- Deputy Armstrong Award Presentation
- Ryan Martin – Certificate and Scholarship Presentation
- Indian Valley Estates Final Approval
- Councilor Re-Election, Election
- Executive Session 192.660(2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- Executive Session 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Brock Eckstein

City Administrator

Oregon
Kate Brown, Governor

Department of Environmental Quality
Eastern Region - Pendleton Office
800 SE Emigrant Ave, Suite 330
Pendleton, OR 97801
Phone: (541) 276-4063
Fax: (541) 278-0168
Relay Service: 711

May 23, 2018

RECEIVED
MAY 29 2018
BY:

Brock Eckstein
City of Elgin
PO Box 128
Elgin, OR 97828

RE: Compliance Inspection Report
City of Elgin Transfer Station
Solid Waste Disposal Site Permit No. 370
Union County

Dear Mr. Eckstein:

On May 22, 2018, I completed a compliance inspection at the Elgin Transfer Station. The purpose of the inspection was to determine the extent of compliance with the conditions in your Solid Waste Disposal Site Transfer Station Permit.

Based on the results of my inspection, the Elgin Transfer Station was determined to be operating in compliance with permit requirements. The Elgin Transfer Station continues to be well maintained and operated. At the weigh station entrance, please ensure signage info is in full view for the public. The site was clean, tidy and litter free. For your reference, I have enclosed a copy of my inspection report.

If you have any questions or comments, please contact me at (541) 278-4612 or by email at: clanton.eric@deq.state.or.us.

Sincerely,

Eric Clanton
Natural Resources Specialist III
Materials Management Program, Eastern Region

ec: Bob Schwarz, Acting Solid Waste, Eastern Region Manager

Encl.

Oregon DEQ Eastern Region Solid Waste Inspection Form

FACILITY: Elgin Transfer Station **PERMIT NO:** 370

INSPECTOR NAME: Eric Clanton **INSPECTION DATE:** May 22, 2018

COUNTY: Union **TIME SPENT:** 45 Min.

Inspection Basis:

☒ Compliance Inspection	☐ Plan Review/Report Review	☐ Citizen Complaint
☐ Comprehensive Inspection	☐ Permit Condition	☐ Field Siting
☐ Compliance Audit	☐ Enforcement Follow-Up	☐ Other (specify)

Facility Type:

☐ Open MSW Landfill	☐ Open Construction/Demo LF	☐ SWLA Facility
☐ Closed MSW Landfill	☐ Closed Construction/Demo LF	☐ Tire Storage Facility
☐ Open Industrial Landfill	☒ Transfer Station	☐ Tire Carrier
☐ Closed Industrial Landfill	☐ Material Recovery Facility	☐ Private Business (no permit)
☐ Open Woodwaste Landfill	☐ Septage Lagoon	☐ Private Residence (no permit)
☐ Closed Woodwaste Landfill	☐ Other (specify)	

Inspection Summary:

On May 22, 2018, I conducted a transfer station inspection at the Elgin Transfer Station.

Observations:
I walked through the transfer station facility starting at the entrance and weigh station area. This is a relatively new addition to the transfer area. The transfer area has been in use for many years but the weigh station and scales have been in use the past few years and look well maintained. The signage for the station is posted in this area.
The transfer station consists of areas to drop off trash, various metals, clean construction debris, lawn debris and tires.
The city of Elgin had just completed a clean-up day around town. With the increased volume of material that was collected, the station looked very organized and free of clutter. The city works with local a local tire company on tire returns but has a limited number a time that the used tires may go back.
No issues at this time with scrap metal pick-up.
Recycling containers are maintained in various locations within the city and are picked up directly from those locations for convenience. No recycling containers are kept at the transfer station at this time.

Photographs were taken throughout the compliance inspection. The photo log is attached to the end of the inspection report.

No violations were observed.

Arrival Time: 9:30 am Departure Time: 10:15 am

Weather Conditions: 70, sunny, calm winds

Permit Requirements Checklist for MSW Transfer Stations – (Yes answers indicate compliance)

1) Changes In Ownership - Has the permittee reported to the Department any changes in either ownership of the TS property or of the name and address of the permittee or operator within ten (10) days of the change?
☒ Yes ☐ No Notes: **No change in ownership since last inspection.**

2) Wastes Authorized for Receipt - Is only solid waste being accepted at the TS for disposal?
☒ Yes ☐ No Notes:

3) Salvaging and Recycling - Are they being conducted in a controlled and orderly manner?
☒ Yes ☐ No Notes:

4) Hazardous Wastes - Are NO hazardous wastes, liquid wastes, lead-acid batteries, source separated recyclable materials, asbestos, infectious wastes, or explosives being accepted for disposal at the TS? Except as authorized in the permit?
☒ Yes ☐ No Notes:

5) Open Burning - Is NO open burning being conducted at the TS, except as authorized in the permit?
☒ Yes ☐ No Notes:

6) Prohibited Materials - Are there NO prohibited materials in the authorized open burn pile (only materials allowed in authorized open burn piles are unpainted dimensional lumber and tree/shrub debris)?
☒ Yes ☐ No Notes: **No prohibited materials were witnessed during the inspection**

7) Operations Plan - Is the TS being operated in accordance with the approved Operations Plan?
☒ Yes ☐ No Notes:

8) Permit - Is a copy of the permit displayed where it can readily be referred to by operating personnel?
☒ Yes ☐ No Notes: **A copy of the most recent permit is on-site.**

9) Solid Waste Containers - Are all solid waste containers being kept cleaned as necessary to maintain a sanitary operating environment and to prevent malodors, unsightliness, and attraction of insects?
☒ Yes ☐ No Notes: **All containers observed were in adequate condition.**

10) Litter - Are the TS site and adjacent lands being maintained virtually free of litter at all times?
☒ Yes ☐ No Notes: **No litter on-site.**

11) Air Quality and Noise - Are dust, malodors and noise being controlled?
☒ Yes ☐ No Notes:

12) Drainage - Is surface water drainage being diverted around or away from the waste handling and storage area and are surface water diversion ditches or structures in a serviceable condition and free of obstructions?
☒ Yes ☐ No Notes: **No drainage issues visible.**

13) Waste Removal - Is the permittee removing waste from the TS as often as needed/required to prevent nuisances?
☒ Yes ☐ No Notes:

14) Unloading Areas - Are the areas for unloading of solid waste clearly defined by signs, fences, or barriers?
☒ Yes ☐ No Notes:

15) Access Control - Is public access to the TS being controlled to prevent unauthorized entry and dumping?
☒ Yes ☐ No Notes: **The facility is fenced and the entrance gate is locked when the facility is closed.**

16) Fire Protection - Is adequate on-site fire control protection being provided? Have arrangements been made with the local fire control agency to immediately acquire their services when needed?
☒ Yes ☐ No Notes:

17) Roads - Is the access road/s providing reasonable all-weather access for vehicles using the site?
☒ Yes ☐ No Notes:

18) Entrance Sign - Is there a sign at the TS that contains: name of facility, emergency phone number, days and hours of operation, authorized and prohibited wastes, solid waste permit number and operator's address?
☒ Yes ☐ No Notes:

19) Recyclable Materials - Is the permittee providing a place for receiving the recyclable materials listed in the permit ---- either at the TS or at a more convenient location to the population served by the TS?
☒Yes ☐ No Notes:

20) Recycling Information - Is the permittee providing recycling information to disposal site users on printed handbills which includes the following information: the location of the recycling center at the disposal site or another location; the hours of operation of the recycling center; instructions for correct preparation of accepted source separated recyclable material; the materials accepted for recycling; and, the reasons why people should recycle?
☒ Yes ☐ No Notes:

21) Recycling Sign - Is there a recycling sign, prominently displayed at the TS, which indicates: the availability of recycling at the TS site or another location; the materials accepted at the recycling center; and the hours of operation of the recycling center (if different than TS site hours)? (Note: The sign must indicate the recycling center location, if not at the TS site.)
☒ Yes ☐ No Notes:

22) Recyclables Storage - Are all recyclable materials, except car bodies, white goods and other bulky items being stored in containers at the TS?
☒ Yes ☐ No Notes: **No recyclable storeage.**

Oregon DEQ Eastern Region Solid Waste Inspection Form

Violation Type:

☐ General Permit Violation	☐ Customer-Generated Waste Violation
☐ Construction Violation	☐ Health and Safety Violation
☐ Landfill Operation Violation	☐ Security and Access Violation
☐ Transfer Station Operation Violation	☐ Emergency Management Violation
☐ Material Recovery Facility Operation Violation	☐ Financial Assurance Violation
☐ Compost Facility Violation	☐ Closure/Post-Closure Violation
☐ Leachate Management Violation	☐ Illegal Disposal Site Violation (no permit)
☐ Landfill Gas Management Violation	☐ Nuisance Ordinance Violation
☐ Groundwater Monitoring Violation	☐ Waste Tire Violation
☐ Air Monitoring and Emissions Violation	☐ Tire Storage Permit Violations
☐ Recycling Violation	☐ Other (specify)

Cause of Violation:

☐ Design	☐ Operations	☐ Monitoring
☐ Plans	☐ Training	☐ Reporting

Violation Source:

☐ Federal Rule:

☐ State Rule:

☐ Permit Requirement:

☐ DEQ Letter Requirement:

Violation Comments:

Enforcement Type:

☐ None ☐ NON, No Enforcement Referral ☐ NON, With Enforcement Referral

Corrective Actions:

-
-
-
-

Due date:

Facility Representative Signature — **Date**

DEQ Representative Signature — **Date** 5/23/2018

Weigh Station

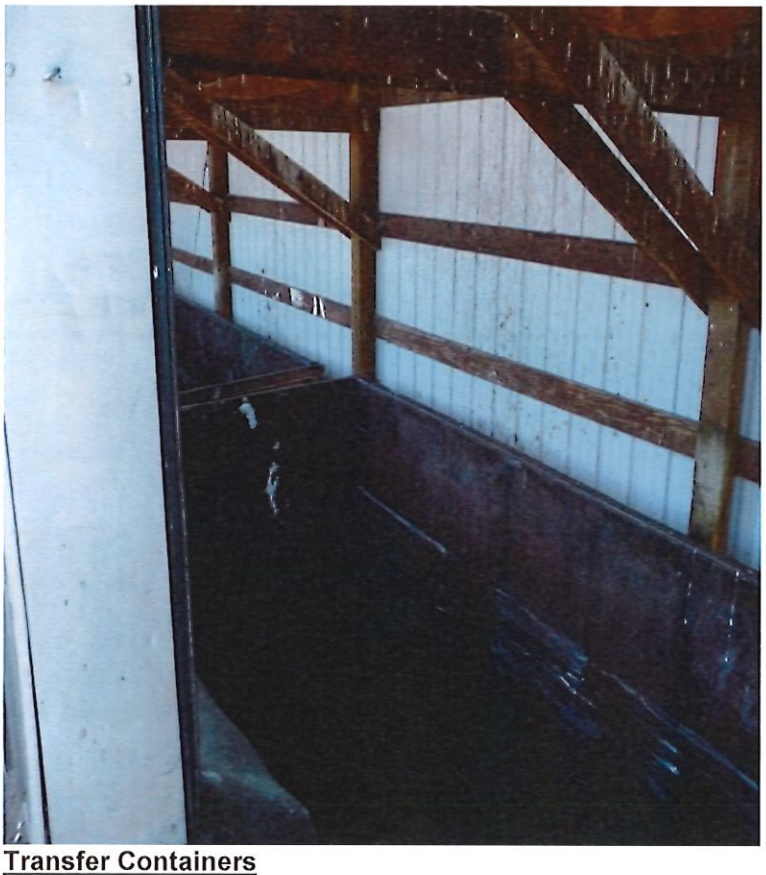
TS Signage

TS Signage: Items were being moved

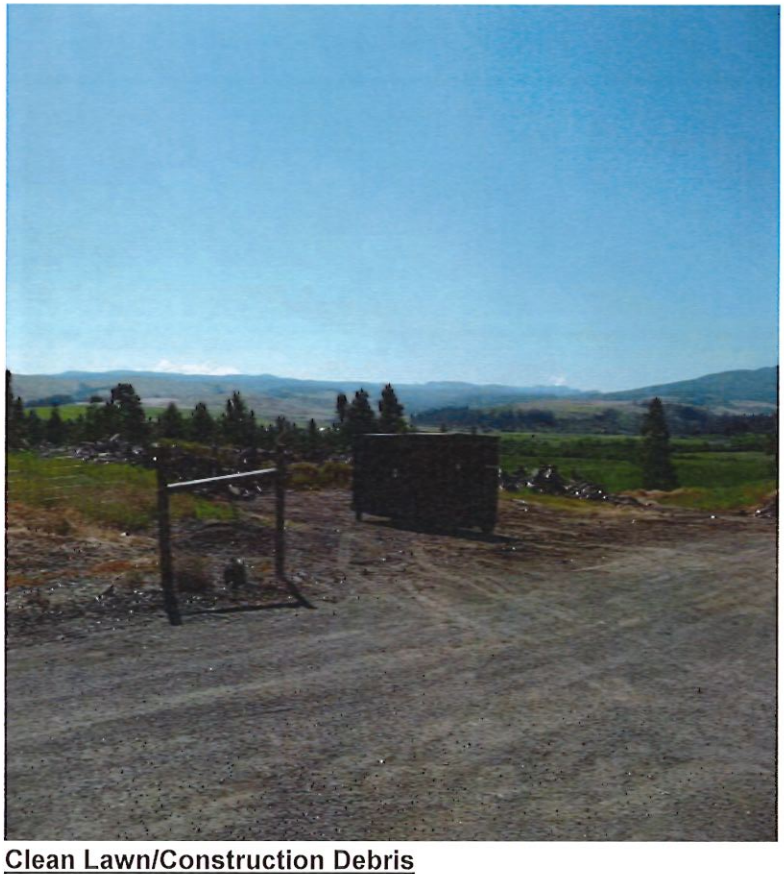
Paint Recycling Info

Paint Info

Transfer Container Building



Transfer Containers



Clean Lawn/Construction Debris